

Prestwick Homeowners Association

Minutes for 3.19.14

Present: Jim Nolting, Tom Barz, Greg Bird, Rich Misorowski, Brandon Palmer, Judy Snider, Rachel Gilmore

Absent: Tom Wiese, Bill Matevich, Lee Hill, Marc Steinman, Tom Kazmierczak

Approval of minutes

PHA Slate and Annual Meeting

Discussion held on the creation of the slate and holding an annual meeting in May at the Club.

Article 3, Section 2 states that the number of directors is no more than 11. They are to be elected annually and hold office for 1 year, renewable. Notice of the meeting needs to be given 5 days before the meeting.

A quorum is 5 directors.

- ACTION ITEM: Jim will find an open date at the Club for the meeting.
- ACTION ITEM: Rachel will create a postcard to mail to all residents. Will invite people to annual meeting, let them know nominations will be entertained and election held and list the guest speakers from the village.

Annual Meeting content:

- Membership forms would be available.
- The slate would be presented, nominations from the floor accepted and elections held.
- Each committee chair would speak about what their committee has been doing (prepare bulleted list of short and long term plans).

- Mayor and select Village staff would be invited to make brief reports on issues related to Prestiwck residents (safety, tree replacement program, etc.)
- Mayor/staff would be asked to stay after for Q&A during a social time

PHA PUBLISHING

1. Annual Dues Letter -Initial Results & Second Notice - initial letter cost about \$630 + postage

Second notice will go out the 2nd week in April, due back late April.

Follow up with non-joiners will include phone or personal contact with board members.

- ACTION ITEM: Rachel will generate the yes/no list after the second notice has been processed and give the list to board members for direct, personal follow up.

Recommendation to create a list of planned capital improvements to show people what their dues money will pay for.

- ACTION ITEM: Greg will create a list of short and long term capital improvements (cul de sacs, mailboxes, security, etc.)

2. Directory

Discussion was held on options for publishing the directory.

Tom B. moved and Rich seconded to create a 5.5x8.5 directory for \$2,000 or less. All were in favor. Would plan for approximately 400 copies.

- ACTION ITEM: Rachel will relay the change in plans to Vicky at On Time Design.

3. Advertising Letter

Discussion was held and it was decided to proceed with soliciting advertisers as follows:

- ACTION ITEM: Rachel will proceed with ad renewal letters.
- ACTION ITEM: Jim will email the ad information to all residents.

- ACTION ITEM: The board will pass along ad information to personal contacts or ask Rachel to send them a letter inviting them to advertise.

ENTRANCES

1. Sauk Tail Irrigation bills - winter sewer charge

Discussion was held and the consensus is that the PHA position remains that when the lines are shut down for the winter, there shouldn't be any charge for the sewer service.

MEMBERSHIP

1. New Members

Brandon and Judy reported that there are a few homes they haven't yet visited. The Latko's house has 2 contracts. The house on Shetland has a contract for \$498K.

2. New Resident Folders

Rachel distributed the new folders to Brandon and Judy.

ARC

1. 547 Aberdeen has been bought by an investment company. There was an issue with window replacement. The Village stood by the PHA and required the company to conform to PHA replacement standards.

2. There has been a complaint about creek damming. Two condo associations could be affected.

3. Saplings – the PHA has 100 free tree saplings from the Illinois Arbor Day Foundation. Suggestion was made to distribute on the April 12 Village clean up day.

- ACTION ITEM: Jim will send an eblast about trees.

FINANCIAL

Ending balance as of 3.10.14 is \$13, 321.69

SOCIAL

1. PCC Fireworks

PCC asked if PHA would help pay for the fireworks again this year. Rich moved and Brandon seconded that PHA donate \$2500 to the 2014 PCC fireworks. All were in favor.

2. Tree replacement

Tom has a connection to get 3" caliper trees for \$150, balled and burlapped.

- ACTION ITEM: Tom will contact the nursery owner about sales/delivery.

SECURITY

WEB SITE

- ACTION ITEM: Rachel will ask Travis to put a link to the article about Frankfort being 1 of the Top 12 Chicago suburbs.

GOVERNMENTAL

1. Evacuation Plan

Rich reported that it appears it will be up to the PHA to raise awareness about evacuation concerns. PHA will encourage people to consider their location and make individual EAPs.

2. Homeowners Meeting

The Village is starting construction on the new village hall. Home construction permits are also up.

LEGAL

NEWSLETTER

Next issue out in June.

Articles to include:

1. Welcome New Neighbors
2. Garden Tips
3. PCC Fireworks
4. Covenants

5. EAPS and potential isolation incidents and planning for emergency egress routes

Next meeting: May 28 at 7 pm at the Club (annual meeting)

Respectfully submitted,
Rachel Gilmore

Recording Secretary