

ACTION ITEMS from the May 2, 2013 PHA Meeting

- ➔ ACTION ITEM: Marc will talk to Don Schwarz about the Club helping fund the new resident gift bottles of wine.
- ➔ ACTION ITEM: Rachel will request that Travis remove the CN letter and relocate the Ad Space Reservation letter when she sends the next batch of updates (spring newsletter, minutes).
- ➔ ACTION ITEM: Rich will talk to Rob Piscia about an EAP for Prestwick.
- ➔ ACTION ITEM: Jim will email Jerry Ducay about Prestwick residents not complying with the Village's garbage can ordinance and ask for better enforcement.
- ➔ ACTION ITEM: Rachel will track down the Will County recycling information and put it in the next newsletter.

MINUTES OF THE PRESTWICK HOMEOWNERS ASSOCIATION MEETING

May 2, 2013

Present: Jim Nolting, Judy Snider, Greg Bird, Tom Wiese, Brandon Palmer, Tom Barz, Rich Misiorowski, Marc Steinman, Tom Kazmierczak, Lee Hill, Rachel Gilmore (recording secretary)

Absent: Bill Matevich

Tom B. moved, Brandon seconded and the board approved the minutes from 3.23.13.

MEMBERSHIP

1. Follow up
 - a. The board will email Jim with names of people they'll contact for follow up on membership.
 - b. It was noted that Greenawalts have moved.
 - c. Brandon and Judy have visited many new residents, including the O'Sullivans (Zimmerman house). Listing prices seem to be going up.
2. Directory
 - a. Rachel has given Liberty a data delivery date of 5/20 for the directory and 5/6 for the ads.
 - b. Ad revenue was down this year, about half of 2012.

ENTRANCES

1. Sprinkler connection
 - a. Work will be done as soon as weather permits
2. Tree planting
 - a. Knollcrest will plant the spruce at the Shetland entrance.

ARC

1. Club Request
 - a. Tom B. reported that the Club received approval and has begun to improve their dumpster area by removing the current asphalt, installing concrete pads and new fencing.
2. Other Requests
 - a. A patio project is pending.

FINANCIAL

1. Tom K.'s report
 - a. Dues have brought in \$21,695 and ads have brought in \$1,450.
 - b. Other anticipated expenses are payouts to Koreman for landscaping contract, the plumber for the tap in for the sprinkler, the new tree at Shetland, secretarial services and postage. There is approximately \$23,000 in regular checking with almost \$46,000 in the bank.

SOCIAL

1. Club-PHA Events
 - a. The Club would prefer to sponsor events on their own.
 2. Fireworks
 - a. Tom B. moved and Rich seconded to approve a \$2500 donation to the Club for the July 3 fireworks.
 3. New Residents and the Club
 - a. Discussion was held on getting information on the Club to new residents. Currently, the PHA welcome folder contains some literature from the Club.
- ➔ ACTION ITEM: Marc will talk to Don Schwarz about the Club helping fund the new resident gift bottles of wine.

SECURITY

No report.

WEB SITE

Discussion was held about needed updates.

- ➔ ACTION ITEM: Rachel will request that Travis remove the CN letter and relocate the Ad Space Reservation letter when she sends the next batch of updates (spring newsletter, minutes).

GOVERNMENTAL

1. Bulk Rate for Tree Removal
 - a. Tom W. reported that Knollcrest has offered the PHA a low rate for tree replacement.

2. Email Wording
 - a. Discussion was held on more specific wording in future correspondence about discounted services being one of the benefits of membership.
3. Sauk Trail Dam
 - i. Rich reported that Will County Forest Preserve District sent an engineer out to inspect the dam. The engineer found a crack and it will be repaired. The dam will now be inspected annually by an engineer. Illinois Department of Natural Resources will work with WCFPD on revising the operations manual and emergency plan. There will be a meeting this summer (July?) about the dam and emergency planning which will be open to the public.
4. Evacuation Plan
 - a. Discussion was held about emergency evacuation routes for Prestwick, whether from a train derailment or a tornado or other disaster. The board agreed that PHA should ask the Village for the evacuation plan, as other Emergency Action Plans exist for other parts of the Village.

➔ ACTION ITEM: Rich will talk to Rob Piscia about an EAP for Prestwick.

5. Code Enforcement
 - a. Discussion was held about code violations in Prestwick. The board agreed that PHA needs a postcard with fill in the blank options or check off boxes for common code violations that can be mailed out to neighbors not complying. The mayor will be carbon copied on all mailings. This will create a documented paper trail that can be used to show the Village due diligence in seeking compliance.
 - b. Brandon reported that 2 19" TVs were dumped at Colony and Prestwick. Will County has a free pick up service for household electronic recycling.

➔ ACTION ITEM: Jim will email Jerry Ducay about Prestwick residents not complying with the Village's garbage can ordinance and ask for better enforcement.

➔ ACTION ITEM: Rachel will track down the Will County recycling information and put it in the next newsletter.

LEGAL

No report.

NEWSLETTER

The next newsletter will go out in May. Issue will include:

- ➔ Welcome New Neighbors
- ➔ Social Events (fireworks info?)
- ➔ Neighbor You Should Know & Request for Nominations
- ➔ Household Electronic Recycling Pick Up
- ➔ Liberty Thank You
- ➔ Covenant/Deed Restrictions Reminder
- ➔ Request for Residents to Sign Up for nixle.com

OTHER

1. Wish List

- a. Prestwick enhancements has been tabled until revenue improves and the Village is done with the repaving of Aberdeen (2014). Goal would be to do the cul-de-sac work in Fall 2014.
- b. Marc will get some estimates for concrete and tap in work for the cul-de-sacs.

Tom K. moved and Brandon seconded to adjourn.

Respectfully submitted,

Rachel Gilmore, Recording Secretary