



Prestwick Homeowners Association Board Meeting Minutes

Thursday, December 14, 2023, 7:00 pm @ Prestwick CC/Teleconference

Present:

In-person: Brandon Palmer, Cathy Wrigley, Traci Rosenwinkel

Teleconference: Tom Kazmierczak, Joe Carlasare, Jim Nolting, Lauren McFarland

Absent: Lee Hill, Marc Steinman, Greg Bird

Guest(s):

Call to Order: 7:04 pm

- November 9, 2023 Board Meeting Minutes
- Motion to accept October Board Meeting Minutes.
- Motion by Cathy. Second by Traci and Jim. (Motion approved).

COMMITTEE REPORTS:

- **Entrances – Traci Rosenwinkel**
 - i. JTP removed fall décor and plantings and installed Christmas lighting.
 - ii. If we choose to use them next year we should put something in contract to address issue of mismatched lighting and payment of services.
- **Membership – Cathy Wrigley**
 - i. No new members
 - ii. Cathy has renewal letter done for the most part. She plans to mail them out the end of the first week of January.
- **Marketing/Social Media/E-Newsletter – Lauren McFarland**

November newsletter is good to go. Brandon will send out as soon as possible. January newsletter will go out later in January to remind residents to pay dues.
- **Architectural Review (ARC) – Marc Steinman**
 - i. No Report



- **Financial – Tom Kazmierczak**

- i. Treasurer's report for November discussed. No dues received. Reviewed balances in Operations/Money Market accounts.
 - Motion to accept November Treasurer's report.
 - Motion by Cathy. Second by Traci. (Motion approved)
 - Motion to approve Tom Barz insurance quote
 - Motion by Cathy, Second by Traci. Motion approved. Brandon to notify Tom that we approve.

- **Social – Brandon Palmer**

- i. Block party reminder by Brandon PHA will provide up to \$100.00 to support a block party in each section (Aberdeen, Prestwick Dr., Shetland, Highland/St. Andrews Way). Everyone in the section must be invited (including all cull-de-sac and condos).

- **Security – Brandon Palmer**

- i. Lock it or Lose it reminder.

- **Website – Brandon Palmer**

- i. No Report.

- **Governmental – Joe Carlasare**

- i. Recommendation to meet with Village employees regarding our involvement with them for code enforcement, etc. sometime after the new year.

- **Code Enforcement – Brandon Palmer**

- i. If you would like for Brandon to submit Code Enforcement items on your behalf, please provide the address, the nature of the issue, how long it's been going on for, and picture(s) of the issue. This will help ensure the Village can react to it as quickly as possible.

- **Legal – Brandon Palmer**

- i. No report.

Guests



Next meeting date: Thursday, February 8, 2024, 7:00 pm at PCC/teleconference.

Motion to Adjourn.

Motion by Cathy. Second by Traci. (Motion approved)

Meeting Adjourned 7:30 pm

Minutes taken by Traci Rosenwinkel, Secretary