



Prestwick Homeowners Association Board Meeting Minutes

Thursday June 9, 2022, 7:00 pm Teleconference

Present: Teleconference: Joe Carlasare, Tom Kazmierczak, Lauren McFarland, Brandon Palmer, Rich Zarembo

Absent: Greg Bird, Lee Hill, Jim Nolting, Marc Steinman, Cathy Wrigley

Guest/s: None

Call to Order- 7:03 pm Brandon indicated a quorum was present for this meeting.

- May 12th Board Meeting Minutes
 - Motion to accept above May Board Meeting Minutes.
 - Motion Tom K. Second Joe C. (Motion approved by all.)

Committee Reports:

- **Entrances- Marc Steinman**
 - i. Marc absent, but provided Brandon with email update. Plantings have been put in on all entrances, however, some flowers appear distressed, and Marc has asked for current payment to Beary Landscape to be held temporarily. Brandon has asked Marc for current update on situation with Beary.
 - ii. Repaired solenoid on east side of Shetland Dr. with son-in-law. Brandon thanked Marc for this work. Some leaks were also repaired on the Aberdeen Rd. and St. Andrews Way entrances.
 - iii. Daily watering is now currently happening at all entrances off Sauk Trail and Aberdeen Rd.
 - iv. Prestwick Dr. situation is currently in a flux. Tim White from PCC currently working with sprinkler contractor regarding north side. Appears south side of Prestwick Dr. flower beds/grass are being watered as opposed to flower beds only on north side of entrance. Tim feels PCC members interest lies in flowers beds being watered as the priority. Should complaints arise back to HOA, will work to alleviate concerns. Tim indicated he is not comfortable with pond pumping reliability long term, and will

work with village for establishing a water connection. Marc indicated he is fine with this, as long as PCC pays the water bill with this arrangement.

- v. Brandon asked Marc about possible agreement going forward with Golf View Condos. Still to be determined, with questions posed to Marc.

- **Membership- Cathy Wrigley**

- i. Cathy absent but provided email update to Brandon. Three new members joined in the past month. Two houses still on Cathy's to visit list upon her return. Brandon added additional house to this list, as well.
- ii. Tom addressed issue about double posting of a resident's check. All cleared by bank.

- **Marketing/Social Media- Lauren McFarland**

- i. Lauren discussed May PHA newsletter sent out. For June newsletter, will include informational article from Prestwick Area Garden Club. Brandon will send article to Lauren for inclusion in next newsletter.
- ii. Questioned if check received into PO Box from a newsletter advertiser.
- iii. Mentioned recent posts on Prestwick Homeowner's Facebook page regarding invisible fences and fences in general, in Prestwick. Also, posts concerning upcoming primary election and political viewpoints posted. Brandon made comments concerning fence concerns and current HOA covenants in place.
- iv. Shooting to get next newsletter completed and out to Brandon for review by July 6th.

- **Architectural Review (ARC)- Brandon Palmer**

- i. No current interest received on the ARC Chair position. Still looking for a new chair.
- ii. Addressed issues involving homeowner requested addition, update on past detached garage homeowner request, and new home landscaping plans (no issues by board members present.) Brandon will issue okay to village on this.
- iii. Addressed issue on homeowner request for solar panels. HOA has 90 days to come up and implement a policy concerning this issue going forward. State legislation currently exists that new HOA policy will have to follow. Brandon also addressed issue of leasing versus buying solar panels by a homeowner. Discussion by Board members. Brandon will reach out to Adam Nielson at village to see what other subdivisions have done concerning solar panels especially after new state law went into place, to possibly reference language used. Joe will help draft up new HOA solar policy.

- **Financial- Tom Kazmierczak**

- i. Treasurer's report for May discussed. Sources of revenue the month: \$0.12 interest on the Money Market account, \$375.00 in membership dues and a \$600.00 plan review check. (Bank service charge of \$12.00 charged/reversed in month.) Disbursements for May include: \$2,363.28 to Beary Landscaping (2/8), Eternally Green two checks of \$60.00/\$70.00 for vegetation control/weed spray, Carefree Lawn \$388.53 for Spring start up, \$620.00 for ARC plan review and \$50.00 to Apogee

- Insurance for balance on liability insurance. \$125.00 reduction for duplicated deposit.
- ii. Reviewed balances in Operations/Money Market accounts to complete report.
 - iii. Discussed this is last year for multiyear contracted services with Beary Landscape.

Motion to approve the May Treasurer's Report.

Motion Rich Z. Second by Lauren M. (Motion approved by all.)

- **Social- Brandon Palmer**

- i. Block party reminder by Brandon. PHA will provide up to \$100.00 to support a block party in each section (Aberdeen, Prestwick Dr., Shetland, Highland/St. Andrews Way.) Everyone in the section must be invited (including all cull-de-sac and condos.)
- ii. Discussed continued support of July 3rd PCC fireworks and \$2,500.00 contribution to PCC by PHA. Brandon indicated PCC appreciative of continued financial support. Check will not be written until after fireworks concluded and HOA members can be part of the buffet offered by PCC. Brandon will get information on such from PCC to email out to HOA members.

Due to event held at PCC this week, HOA meeting held by teleconference, but will be able to go back to live at PCC next month.

- **Security- Brandon Palmer**

- i. Lock it or Lose it reminder.

- **Website- Brandon Palmer**

Currently updated.

- **Governmental- Joe Carlasare**

- i. Joe indicated he continues to dialogue with police department to monitor Prestwick in regard to speeding and indicated this past Monday speed machine was supposed to be put out by police department, but has not seen it as of yet. Joe called department, but has not heard back yet. Brandon thanked Joe for work on this.
- ii. a) Street sign discussion by Board after Brandon had dialogue with Terry Kestel from village on current new sign options for Prestwick going forward. Brandon addressed past dialogue on the homeowner's Facebook page on this issue, as well. A number of current Prestwick signs are in poor shape and are not up to current village code due to lack of reflective lettering. Three options discussed, as offered by Terry. Keep current wooden signs and continue to maintain as best possible. Labor intensive and may have liability issues in future. Second option is custom ornate signs as other village subdivisions have, which may run up to \$2000.00 each, with village contribution of \$400.00 toward this option. Third option is standard street signs currently offered by village, at no additional cost to HOA. Village is looking into potential design of a new standard street sign and is discussing street sign options going forward with current subdivisions with HOA's. Brandon would like to see any new village sign prior to any final decision. Not sure of village timeline on new sign.

- b) Joe referenced that current Prestwick signs and posts are separate issues and potential sign versus post replacement should be investigated as a prospective solution, with village contribution toward new signs. Joe believes village codes include village maintaining all village street signs as necessary. Joe will verify.
- c) Brandon indicated more discussion will continue on this issue as information received and followed up on with village. Possible survey of HOA residents on this issue may also be done prior to any decision. Brandon will do further work with village and report back to PHA Board.
- **Code Enforcement- Brandon Palmer**
 - i. Current homeowner issues discussed and monitored with an update by Brandon. Brandon continues to work with Adam Nielson as necessary.
 - ii. Brandon reminded everyone that village summer beautification awards are going on through month end and indicated it is incumbent for all residents to put in a vote for local neighbors in Prestwick. Brandon reiterated that last summer Prestwick had more beautification awards than any other subdivision and hopes this continues this year. Can be done online with village.
- **Legal- Brandon Palmer**
 - No new report.
- **E-Newsletter- Brandon Palmer**
 - No new report.

Next meeting date: Thursday July 14th, 2022, 7:00 pm at PCC/teleconference.

Motion Rich Z. Second by Joe C. (Motion approved)

Meeting Adjourned 8:33 pm

Respectfully submitted,

Rich Zarembo, Secretary