



Prestwick Homeowners Association Board Meeting Minutes

Thursday May 12, 2022, 7:00 pm In-Person@ Prestwick CC/Teleconference

Present: In-person: Greg Bird, Joe Carlasare, Lauren McFarland, Brandon Palmer, Cathy Wrigley, Rich Zaremba

Teleconference: Lee Hill, Tom Kazmierczak

Absent: Jim Nolting, Marc Steinman

Guest/s: None

Call to Order- 7:02 pm

- April 12th Board Meeting Minutes
 - Motion to accept above April Board Meeting Minutes.
 - Motion Cathy W. Second Lauren M. (Motion approved)

Committee Reports:

- **Entrances- Marc Steinman**
 - i. Marc absent, but provided Brandon with update on Prestwick Dr. irrigation situation. Sprinkler system hooked up for north side this past week. Marc will meet with Tim White from PCC to verify all work completed and to verify PCC will cover the cost of this work (approximately \$2000.00). Talked to Tom Barz regarding Golf View Lane Condo Association and they would consider an agreement where PHA pays approximately \$300.00/year to cover maintenance costs affiliated with the entrance's irrigation system as they arise, as PHA will have to go through the Association's pump house. Marc will work with Greg to draft a proposed contract for Board consideration. Brandon thanked Marc for his work on this.
- **Membership- Cathy Wrigley**
 - i. Three new members joined in the past month and currently have 298 residential PHA members signed up for 2022, as opposed to approximately 280 same time last year. Two years ago, PHA was at 301 members this time and the PHA remains consistently

even with a \$25.00 yearly increase. Membership is at 53% for North (Prestwick Dr.) side, 65% for Aberdeen Rd. side, and 73% for far South side of Prestwick. Board complemented Cathy for her work on this.

- ii. Brandon indicated he has updated the membership email file and all PHA members should be receiving the current membership correspondence. Password sent out.
- iii. Lee indicated new resident on Aberdeen Rd. and Brandon indicated Jim on top of.

- **Marketing/Social Media- Lauren McFarland**

- i. Lauren discussed current PHA newsletter which went out and indicated one advertiser has an update to their ad going forward.
- ii. Shooting for June 1st to get next newsletter completed and out to Brandon.

- **Architectural Review (ARC)- Brandon Palmer**

- i. No current interest received on the ARC Chair position.
- ii. All has been fairly quiet on potential building/remodeling projects for the month with a few driveway, reroofing and an inground trampoline request initiated. Residents on Fairway/Colony have also begun requests for varied home additions.

- **Financial- Tom Kazmierczak**

- i. Treasurer's report for April discussed. Sources of revenue the month: \$0.11 interest on the Money Market account, as well as received \$375.00 in membership dues and an \$800.00 plan review check was deposited. Disbursements for April include: \$2,366.72 to Beary Landscaping (1/8). Reviewed balances in Operations/Money Market accounts.

Motion to approve the April Treasurer's Report.

Motion Joe C. Second by Greg B. (Motion approved)

- **Social- Brandon Palmer**

- i. Block party reminder by Brandon. PHA will provide up to \$100.00 to support a block party in each section (Aberdeen, Prestwick Dr., Shetland, Highland/St. Andrews Way.) Everyone in the section must be invited (including all cull-de-sac and condos.)
- ii. Cathy gave Earth Day cleanup overview. 18 volunteers this year for Harlem Ave. with 40 bags of garbage collected. Discussed possibility of additional cleanup days throughout the year, and logistics of such, needing Village support. Pizza was offered by Village to volunteers after cleanup.
- iii. Greg indicated support was not as strong in terms of turnout for tree giveaway this year, as in year's past at PCC.
- iv. Discussed continued support of July 3rd PCC fireworks and \$2,500.00 contribution to PCC by PHA. Benefits for both PHA and PCC discussed, as well the last time membership polled on this, and if PHA budget can sustain a contribution again this year.

Motion to approve \$2,500.00 to the PCC for July 3rd fireworks.

Motion Greg B. Second by Joe C. (Motion approved)

Brandon will reach out to PCC to inform them of this year's decision on contribution.

- **Security- Brandon Palmer**

- i. Lock it or Lose it reminder.
- ii. Lauren brought up recent incident at Frankfort Walgreens and social media dialogue. Greg brought up that another local town had started a volunteer registry for security cameras to help provide additional support for law enforcement.

- **Website- Brandon Palmer**

Currently updated and new directory password sent out to PHA members.

- **Governmental- Joe Carlasare**

- i. Joe indicated he continues to dialogue with police department to monitor Prestwick in regards to speeding. Police indicate regular runs are being made and a speed station will now initially be placed on Aberdeen Dr. at Plymouth Ct. Will check on possibility of moving it around in the subdivision.

- **Code Enforcement- Brandon Palmer**

- i. Current homeowner issues discussed and monitored, and majority of issues have been cleaned up with an update by Brandon. Dena has left the Village and Brandon is currently working with Adam Nielsen on code enforcement issues. Lee indicated a discussion he had recently concerning a resident's concerns while at the PCC.

- **Legal- Brandon Palmer**

No new report.

- **E-Newsletter- Brandon Palmer**

Discussion on new informative information to include including Prestwick Area Garden Club and gardening tips, and upcoming Village area runs and Concerts on the Green.

Next meeting date: Thursday June 9th, 2022, 7:00 pm at PCC/teleconference.

Motion Cathy W. Second by Lee H. (Motion approved)

Meeting Adjourned 7:55 pm

Respectfully submitted,

Rich Zaremba, Secretary