



## Prestwick Homeowners Association Board Meeting Minutes

Thursday, May 9, 2024, 7:00 pm via In-person and Teleconference

### Present:

In-person: Brandon Palmer, Cathy Wrigley, Marc Steinman, Mike Marietti, Lee Hill

Teleconference: Tom Kazmierczak, Traci Rosenwinkel, Lauren McFarland, Jim Nolting, Greg Bird, Joe Carlasare

### Absent:

### Guest(s):

Call to Order: 7:03 pm

- April 11, 2024 Board Meeting Minutes
- Motion to accept April Board Meeting Minutes.
- Motion by Marc. Second by Lee. (Motion approved).

### COMMITTEE REPORTS:

- **Entrances – Traci Rosenwinkel**
  - i. JTP has weeded and put down mulch. Should be out in the next week or two to plant annuals, weather permitting.
  - ii. Carefee installed RPZs. Unbeknownst to us, they turned on the water and left St. Andrews controller in on position. We may receive a bill for about a week's worth of watering. Had a discussion with them about making sure if the water is turned on for testing purposes, that they need to turn it off.
  - iii. We should consider handling the RPZs ourselves until such time there is no one on the board capable of doing so.
  - iv. Traci has purchased new controllers to replace the old ones.
    - Motion to handle RPZs internally.
    - Motion by Cathy, Second by Lee.
- **Membership – Cathy Wrigley**
  - i. A few more residents have joined. Cathy will put a final list together in the next few weeks.



- **Marketing/Social Media/E-Newsletter – Lauren McFarland**
  - i. Seeking new member. Main duty is creating newsletters and reaching out to advertisers for newsletters and collecting those dues.
    - Motion to vote Lauren back on to board until her position is filled.
    - Motion by Marc, second by Lee.
  - ii. New Facebook page has been created for members only of the HOA.
- **Architectural Review (ARC) – Marc Steinman**
  - i. Windows, trees, rooves, pool fence replacements
  - ii. Gazebo on Shetland. Is really a pergola. Village doesn't require a permit so HOA cannot oppose.
  - iii. Resident wants to put up a small greenhouse. It follows the same rule as a shed. If it's not an attachment to the home then it's not permitted.
  - iv. 1000 Prestwick. Architectural plans have been received for a new building, a two-story residence.
- **Financial – Tom Kazmierczak**
  - i. Treasurer's report for April 2024 discussed. Reviewed balances in Operations/Money Market accounts.
    - Motion to accept April 2024 Treasurer's report.
    - Motion by Marc. Second by Cathy. (Motion approved)
  - ii. Kaz was thanked for the pie chart breakdown. Discussion about how it could be utilized.
  - iii. Mike did research about some of our money going to an interest bearing account. Wintrust has a business checking and savings account (both separate) with no fees and no balance minimum. 4% interest. We will table for now and give it some thought for the future.
- **Social – Brandon Palmer**
  - i. Block party reminder by Brandon PHA will provide up to \$100.00 to support a block party in each section (Aberdeen, Prestwick Dr., Shetland, Highland/St. Andrews Way). Everyone in the section must be invited (including all cull-de-sac and condos).
  - ii. Five or so families showed up. Clean up went well.
  - iii. Fourth of July fireworks will be Wednesday, July 3<sup>rd</sup>. Due to less membership can we contribute this year. Lee is going to find out what the sponsorship levels are. We pay contribute less than years past.



- **Security – Brandon Palmer**
  - i. Lock it or Lose it reminder.
  
- **Website – Brandon Palmer**
  - i. There is a typo on website. Brandon will address.
  
- **Governmental – Joe Carlasare and Greg Bird**
  - i. No new news on the aggressive dog issue.
  - ii. The HOA covenants were discussed.
  
- **Code Enforcement – Brandon Palmer**
  - i. If you would like for Brandon to submit Code Enforcement items on your behalf, please provide the address, the nature of the issue, how long it's been going on for, and picture(s) of the issue. This will help ensure the Village can react to it as quickly as possible.
  - ii. Larry has been in contact with house on Aberdeen with incomplete exterior repairs.
  
- **Legal – Brandon Palmer**
  - i. No report.

## **Guests**

Next meeting date: Thursday, June 13, 2024, 7:00 pm at PCC/teleconference.

Motion to Adjourn.

Motion by Cathy. Second by Marc. (Motion approved)

Meeting Adjourned 8:38 pm

Minutes taken by Traci Rosenwinkel, Secretary