



Prestwick Homeowners Association Board Meeting Minutes

Thursday March 10, 2022, 7:00 pm In-Person@ Prestwick CC/Teleconference

Present: In-person: Joe Carlasare, Brandon Palmer, Cathy Wrigley, Rich Zaremba

Teleconference: Lee Hill, Tom Kazmierczak, Lauren McFarland, Jim Nolting

Absent: Greg Bird, Marc Steinman

Guest/s: None

Call to Order- 7:02 pm

- February 10th Board Meeting Minutes/February 24th Special Board Meeting Minutes
Motion to accept above February Board Meeting Minutes.
Motion Cathy W. Second Joe C. (Motion approved)

Brandon indicated he will email a copy of the approved meeting minutes to Bill Schomburg who had previously requested a copy.

Committee Reports:

- **Entrances- Marc Steinman**
 - i. Marc absent. No report. Discussion on Prestwick Dr. entrance tabled till next meeting. Brandon indicated he will connect Marc with Tom Barz directly to get ahold of the president of the Golf View Lane Condo Association, as Tom is the property manager. Brandon feels best that the two talk directly to initiate conversation on the irrigation issue.
- **Membership- Cathy Wrigley**
 - i. Currently have 260 residential PHA members signed up for 2022, as opposed to 244 at the same time last year. 285 total members to date, including condos, versus 274 last year. Several residents especially on Prestwick Dr. and Aberdeen Rd. need to be contacted regarding renewing again for the new year.

- ii. 28% of the members signed up using Venmo for payment this year, as opposed to 18% last year.
- iii. Brandon complimented Cathy for current status of Yes to No list as opposed to previous years, and would like to spread out further contact among those residents by PHA Board members. List divvied up amongst Board, with Cathy emailing agreed contact list to all on the PHA Board. Cathy will get updated PHA member list to Brandon to get onto website once finalized.
- iv. Lee brought up possibility of producing a No to No contact list which would have to be researched out through the Membership Directory. Brandon indicated that the PHA Board does not necessarily have current contact information for those residents that have not joined the PHA year after year.

• **Marketing/Social Media- Lauren McFarland**

- i. Lauren discussed current PHA newsletter ad renewals for the year after her initial contact. Brandon thanked Lauren for her work on this.
- ii. Cathy indicated that next newsletter should have information on Earth/Cleanup Day within the village, and Cathy will forward village information once received.
- iii. Brandon indicated Greg is working with Kay McNeil from Prestwick Area Garden Club on procuring free tree saplings to offer again to residents this year. Once confirmed, this can also go in PHA newsletter.
- iv. Shooting for the end of March to get next newsletter completed.

• **Architectural Review (ARC)- Brandon Palmer**

- i. All has been quiet on building projects for the month with one reroofing project initiated.
- ii. No current interest received on the ARC Chair position. Brandon reminded all that a good background in construction, as well as architecture, would potentially make for a good fit. Pass any potential candidates onto Brandon for review/discussion prior to an invite to attend a PHA Board meeting.

• **Financial- Tom Kazmierczak**

- i. Treasurer's report for February discussed. Sources of revenue the month: \$0.11 interest on the Money Market account, as well as received \$6,310.00 in membership dues. Disbursements for February include: \$65.00 paid to a resident to refund for an overpayment of membership dues. Reviewed balances in Operations/Money Market accounts. Does not include approximately \$3,000.00 Cathy has recently passed onto Tom for dues.

Motion to approve the February Treasurer's Report.

Motion Cathy W. Second by Joe C. (Motion approved)

- **Social- Brandon Palmer**
 - i. Block party reminder by Brandon. PHA will provide up to \$100.00 to support a block party in each section (Aberdeen, Prestwick Dr., Shetland, Highland/St. Andrews Way.) Everyone in the section must be invited (including all cull-de-sac and condos.)
- **Security- Brandon Palmer**
 - i. Lock it or Lose it reminder.
- **Website- Brandon Palmer**
 - Currently updated to reflect Board member change.
- **Governmental- Joe Carlasare**
 - i. Joe indicated no report.
- **Code Enforcement- Brandon Palmer**
 - i. Current homeowner issues discussed and monitored, and majority of issues have been cleaned up. Lee indicated one issue he was aware of, and Brandon asked that Lee send the details over if it required further investigation.
- **Legal- Brandon Palmer**
 - No new report.
- **E-Newsletter- Brandon Palmer**
 - No new report.

Next meeting date: Thursday April 14th, 2022, 7:00 pm at PCC/teleconference.

Motion Cathy W. Second by Joe C. (Motion approved)

Meeting Adjourned 7:37 pm

Respectfully submitted,

Rich Zarembo, Secretary