

Prestwick Homeowners Association Board Meeting Minutes

February 7, 2019 – 7PM @ PCC Wallace Room

In attendance: Brandon Palmer, Rich Misiorowski, Greg Bird, Cathy Wrigley, Cynthia Manestar

Absent: Tom Kazmierczak, Jim Nolting, Steve Larson, Tom Wiese, Lee Hill, Bob Johnson

Guest: Margaret Farina-running for Village Trusteeship

Meeting commenced 7:01 p.m.

December 12, 2018 Minutes were approved (attached below).

MARGARET FARINA – on Plan Commission. Formerly with Park District (worked with Bob Johnson). Sales tax effective in June; would like to see additional policing. Wants to keep the look and feel of Frankfort. Board suggestions for Village consideration: stronger code enforcement, more late night policing of the subdivisions, licensing of short term rentals and addressing the downtown parking shortage.

ENTRANCES – Brandon P. reported. A stone sign on Shetland is tipping-will require repair. Board members should compile list of wood signs in need of repairs. Tom W. and Bob J. are still sharing the entrance duties until Tom W's departure later this year.

MEMBERSHIP – Cathy provided an update on membership totals to date. The printed Membership Directory seems to have been helpful in encouraging Members to timely renew and homeowners to join. Yes to No list will be split up in March.

ARC – Waiting to hear back from our architecture firm on a garage addition at 619 Prestwick. Also, a potential buyer of the driving range lot (999 Prestwick)'s architect is drawing up plans for a home. Discussed about homeowners trimming back vegetation close to the streets that may obstruct roadway views-it is dangerous for walkers, joggers and cyclists. The Board also discussed homeowners having their contractors park their vehicles on the homeowner's driveways where the contractors' vehicles will cause a road hazard due to obstructed roadway views.

FINANCIAL – Tom K. submitted financial report through January 2019. The report details dues collected to date. The Board reviewed payments made for insurance and the last 2018 landscape payment. Financial report was approved.

SOCIAL – Prestwick Drive cul-de-sac beautification concept was discussed. A new tree will be installed by the Village where the old oak was removed. The Board will determine if adjacent

PHA members will contribute to improvements to their respective cul-de-sacs. The Board discussed incentives to get homeowner participation.

SECURITY – Discussed that homeowners need to be diligent in calling the police for anything suspicious. Try to position home security cameras to also pick up street activity.

WEBSITE – Brandon P. reported that updates are complete.

GOVERNMENTAL – VOF annual HOA meeting later this month-- date to come. Members are encouraged to attend.

CODE ENFORCEMENT – Several properties in need of homeowner and/or Village attention were discussed.

LEGAL – PHA Annual Report is due March 1, 2019 and will be submitted this week.

E-NEWSLETTER – No report.

NEXT MEETING DATE: Thursday, March 14th @ 7pm @ PCC Ballroom

December 12, 2018 Minutes – Prestwick Homeowners Association

Attending: Brandon Palmer, Rich Misiorowski, Cathy Wrigley, Tom Kazmierczak, Bob Johnson, Cynthia Manestar

Absent: Lee Hill, Greg Bird, Steve Larson, Tom Wiese, Jim Nolting

Meeting called to order at 7:03 p.m.

November 8, 2018 Minutes approved

ENTRANCES – Village contacted about photo cell on Highland; holiday lights are up.

MEMBERSHIP – 2019 dues letter are ready to be mailed about January 6, 2019. Cathy needs to be reimbursed for postage. 2019 dues letters were \$268 plus \$240 for postage. Cathy tried to make contact with a couple new owners in the subdivision.

ARC – Cathy W. reported that it appears that a homeowner did additions/changes beyond the scope of the ARC permit and the Village will be contacted to determine if work was properly permitted.

FINANCIAL – Tom K. reported no new deposits. Just a few checks this past month. One more payment to Trevarthan Landscaping for 2018. The Treasurer's report was accepted. Discussed insurance renewal expense of \$1,496.00 for 2019. The insurance renewal was accepted for 2019. 2019 final Budget was presented and approved.

SOCIAL – PHA needs recommendations for holiday beautification awards.

SECURITY – Discussed that ComEd offers free energy assessments for residences and may provide LED light bulbs. Annual savings may be significant. It was discussed that some neighbors have complained that individuals have appeared at their houses with “unusual” reasons for contact. These may be persons trying to determine if anyone is home. Members should consider this a security concern which should be immediately reported to Frankfort police.

WEBSITE – Brandon will send an update to Catalyst in January. Cathy will email Brandon an updated pdf directory.

GOVERNMENTAL – Rich M. reported that ComEd’s supply charges is about 10% lower than the consortium. Discussed parking issues on Aberdeen. The dam spillway area has been cleaned. The Board again discussed contacting the Village regarding painting/repairing specific Prestwick street signs that are faded and deteriorating. Bob J. will discuss with Tom W.

CODE ENFORCEMENT – Brandon P. reported. Village was advised about a commercial vehicle parked in a residence driveway. The Village will follow up about the commercial vehicle. The Board discussed certain properties that need clean up/maintenance, including dead trees. Will County Forest Preserve District identified residences that have trees blocking the waterway. The Village sent letters to the homeowners.

LEGAL – Cynthia M. reported that the Board submitted a past due assessment letter in connection with a residence in foreclosure.

E-NEWSLETTER – No report.

Meeting Adjourned at 8:04 p.m.

NEXT MEETING DATE: Thursday, February 7, 2019 (due to Valentine's Day falling on the 2nd Thursday of the month) at 7pm. Hold the meeting @ PCC depending on hours? Or meet at Village Hall for 2-3 months?