



Prestwick Homeowners Association Board Meeting Minutes

Thursday, February 8, 2024, 7:00 pm via Teleconference

Present:

In-person:

Teleconference: Brandon Palmer, Cathy Wrigley, Traci Rosenwinkel, Tom Kazmierczak, Joe Carlasare, Jim Nolting, Greg Bird, Lee Hill

Absent: Marc Steinman, Lauren McFarland

Guest(s):

Call to Order: 7:04 pm

- December 14, 2023 Board Meeting Minutes
- Motion to accept December Board Meeting Minutes.
- Motion by Cathy. Second by Jim. (Motion approved).

COMMITTEE REPORTS:

- **Entrances – Traci Rosenwinkel**
 - i. Traci will contact JTP about discount for multi-year proposal.
- **Membership – Cathy Wrigley**
 - i. 169 houses and 7 condos have paid for this year so far. About 100 short of where we want to be. 32% have paid using Venmo this year.
- **Marketing/Social Media/E-Newsletter – Lauren McFarland**
 - i. Brandon will ask Lauren to post on the Facebook page about her position being open as of April/May.
 - ii. Brandon will ask Lauren about advertisements before she steps down.
- **Architectural Review (ARC) – Marc Steinman**
 - i. There were a couple window replacements and a couple of tree trimming/removal requests.



- **Financial – Tom Kazmierczak**
 - i. Treasurer’s report for December 2023 and January 2024 discussed. Reviewed balances in Operations/Money Market accounts.
 - Motion to accept December 2023 and January 2024 Treasurer’s report.
 - Motion by Cathy. Second by Traci. (Motion approved)

- **Social – Brandon Palmer**
 - i. Block party reminder by Brandon PHA will provide up to \$100.00 to support a block party in each section (Aberdeen, Prestwick Dr., Shetland, Highland/St. Andrews Way). Everyone in the section must be invited (including all cull-de-sac and condos).

- **Security – Brandon Palmer**
 - i. Lock it or Lose it reminder.

- **Website – Brandon Palmer**
 - i. Website should have been updated as of January 2024.

- **Governmental – Joe Carlasare and Greg Bird**
 - i. Lengthy discussion about the Federal Corporate Transparency Act. Joe will try to extract the form and send to everyone for review. We have until January 2025 to fill out the form.
 - ii. There was an incident with an Aberdeen resident and a dog attack. There was supposed to be some sort of deal with the Village and the dog owner that if the dog was ever out on a leash, even with a muzzle, the dog would be put down. Greg has been in correspondence with the County, The Village, etc. and got the run around and there is no record of the discussion about the dog being put down. Greg is going to look at the ordinances to determine public entity should be contacted regarding aggressive animal attacks and who of the public should be notified.

- **Code Enforcement – Brandon Palmer**
 - i. If you would like for Brandon to submit Code Enforcement items on your behalf, please provide the address, the nature of the issue, how long it’s been going on for, and picture(s) of the issue. This will help ensure the Village can react to it as quickly as possible.

- **Legal – Brandon Palmer**
 - i. No report.



LOOKING FOR MARKETING BOARD MEMBER AS OF APRIL/MAY.

Guests

Next meeting date: Thursday, March 14, 2024, 7:00 pm at PCC/teleconference.

Motion to Adjourn.

Motion by Cathy. Second by Jim. (Motion approved)

Meeting Adjourned 8:00 pm

Minutes taken by Traci Rosenwinkel, Secretary