

MINUTES OF THE PRESTWICK HOMEOWNERS ASSOCIATION

August 13, 2009

Present: Jim Nolting, Janice Werner, Rich Misiorowski, Tom Wiese, Marc Steinman, Tom Barz, Bill Matevich, Dan Kresach, Sue Bloomfield, Rachel Gilmore

Absent: Ray Rossi

NEW BOARD MEMBER

Jim reported that he received a resignation letter from Dan Smith. Bill moved, Sue seconded and all were in favor to accept the resignation.

Sue nominated Dan Kresach to fill the board vacancy. Janice seconded and all were in favor of electing Dan Kresach to the PHA Board.

Rich recommended that all Board members receive a copy of the Bylaws.

- ACTION ITEM: Tom B. will email a copy of the bylaws to all Board members.

ENTRANCES

1. Lighting

Janice reported that Excel has indicated it still will install the single uplighting at no charge so the board can view it and determine if they want to spend the money to do uplighting at all the entrances.

Rich reported that there are 2 burned out bulbs on Aberdeen.

- ACTION ITEM: Tom W. will pick up replacement bulbs from Janice and install. He will also maintain a supply of replacement bulbs and submit receipts to Tom K.

2. Entrances

Bill reported that he had left messages for Paul Koreman regarding maintenance and mulching of the entrances. Mulch was just being spread in August. Weeding was started in August, but not all entrances have been mulched or weeded yet.

The Board discussed creating a schedule of required tasks for entrance maintenance and then putting that schedule in the bid requests.

- ACTION ITEM: Tom W. will prepare the RFQ and send out to the Board for review.
- ACTION ITEM: Jim will fax Tom W. a copy of the current contract.

Possible landscapers to contact for bids include:

Suburban Landscaping
Bill's Landscaping
Knollcrest
Tunzi and Sons (advertise in book)
Fawn Landscaping

ARC

1. New business

Tom reported that there has been very little activity. A pool addition was approved at 683 Golfview. The Spiroff addition was approved for 586 Aberdeen, and the Bertrand roof/gutters/fascia/soffit project was also approved.

SOCIAL

1. Garden Walk

The garden walk was a huge success. At least 100 people attended. Board members received positive feedback.

Rich moved and Marc seconded that PHA replicates the garden walk and make it an annual event with Sue and Janice as co-chairs. All were in favor.

Issues to consider for next year include:

- a. use of a waiver (like the one used for the Union Street Gallery garden walk)
- b. creation of a program with descriptions of each garden and a map
- c. Jim will send a mass email to encourage participation. Homes can be the same or different for next year's walk.

The Board held the random drawing for 2 \$50 gift certificates to be awarded to 2 of the garden host homes. The winners were Ann and Leo Michuda and Tom and Jane Luscombe. Janice will purchase one Courtyard Bistro and one Francescas gift certificate and send them with a thank you note to the two winners. Jim and Rita Nolting already sent photo thank you cards to all host homes.

2. Fireworks

The fireworks were very successful. Board members felt that more people made a point of attending or holding parties on the night of the fireworks.

- **ACTION ITEM:** The Board will support the fireworks event next year if funds permit.

MEMBERSHIP

1. Coordination of changes in addresses for mailing list

Tom reported that his office had received 29 pieces of mail back from the two summer mailings. 15 addresses are in question. Nine addresses are changes from Sue. Six addresses are non-members who want their mail to be sent to a non-Prestwick address.

- ACTION ITEM: Rachel and Rich will review the issue further and determine if adjustments need to be made to the database.

SECURITY

No report.

WEB SITE

No report.

FINANCIAL

1. New bank for PHA account

After several months of inquiries and research, Janice found that Standard Bank in Frankfort will be able to accommodate the PHA banking needs. They will be able to process the dues and deposit them. Jim will make sure that there are three signatures on the account for check signing.

2. Budget review

The Board reviewed the budget. Things appear to be in line with projections. No major expenses are expected for the remainder of the year.

NEWSLETTER & DIRECTORY

The next newsletter will go out in late September. Articles will include:

- a. 3rd of July Fireworks summary
- b. Garden Walk summary with host home drawing winners, also photos (Rita)
- c. The audit report summary
- d. A CN update (Marc)
- e. A Fall safety column (Dear Pressy) with focus on changing smoke detector batteries and making addresses visible from the street for emergency responders
- f. A Kay MacNeil article if space allows

GOVERNMENTAL

1. CN Noise Mitigation

Marc reviewed the purpose of the Noise Mitigation Committee (to provide resident feedback to the Village) and its progress to date which included:

- a. hosting a public meeting for Prestwick residents...poorly attended

- b. hand delivering a customized survey to the 109 residences north and south of the tracks which are in the Village's "vegetation" mitigation plan

- c. processing the survey results which showed that 75% of the north residents responded and 90% of them favor a wall... 29% of the south residents responded and they are evenly split between wanting vegetation, soundproof doors/window or a sound wall

Marc and Rich are recommending the PHA follows the original recommendation of asking the Village to pursue creation of a sound wall on CN property.

Marc moved and Tom seconded that PHA reps should meet with Village officials and pass on the following:

- a. Ask the Village to open dialogue with CN about the potential of installing a 6' sound wall for north side residents to be installed on CN property on the edge of berm (the only possible installation point that can render sound mitigation)

- b. Recommend to Village they also consider home improvement options (along with their current vegetation option) for south side residents.

Discussion was held, and the Board suggested that Marc, Rich and Jim meet with the Village (Jerry Ducay, Jim Holland and 1-2 Trustees) to discuss survey results.

The Board also would like Jim to send an email to the 109 people letting them know that PHA is sending the survey results/request to the Village.

The Board thanked Marc and Rich for all their hours of research and pounding the pavement to get this resident feedback.

The Board voted and all were in favor of Marc's motion.

- ACTION ITEM: Jim will set up a meeting with the Village.

- ACTION ITEM: Jim will send an email to the 109 residents letting them know the status of things.

2. Track stability

Rich reported that there are track stability issues with a section of track that runs through Prestwick. Rich moves that, on behalf of the PHA, a letter from the PHA president be sent to the STB and the TRAC organization that communicates and incorporates the following:

- a. "The periodic instability of CN's raised rail beds in the Prestwick community of Frankfort, Illinois must be rectified and corrected so that a derailment is prevented in our residential community."

- b. “Until the instability problem is fully corrected and since one cannot predict when the raised rail beds will become more or less stable, ‘hazardous cargo’* most not be allowed to be transported on the periodically unstable CN raised rail tracks in our Prestwick community.”
- c. In addition, the same letter, modified to solicit elected and appointed local governmental officials’ help in this effort should be sent via USPS Certified Mail (Forms 3800 and 3811) to:
 - 1. Village of Frankfort’s mayor
 - 2. Village of Frankfort’s elected trustees
 - 3. Fire Chief of Frankfort Fire District
 - 4. Frankfort’s Fire District elected trustees

*Hazardous cargo (Chlorine, Anhydrous Ammonia, etc.) Cargo defined by recent Federal regulations requiring the rerouting of these types of materials from larger metropolitan areas to less populated areas).

Tom B. seconded.

There was discussion on the motion.

The Board would like Jim, Rich and Marc to present the track stability issue at the noise mitigation survey results meeting with the Village and let them know PHA wants to send a letter to STB, TRAC and possibly the Federal Rail Administration (handles safety concerns).

Rich amended his motion to include speaking with Village before sending the letter to STB, TRAC, FRA and other elected/appointed officials. Tom W. seconded.

All were in favor.

NEW BUSINESS

1. Lynzapalooza PR request

After discussion, the Board agreed that Jim should send a mass email making residents aware of Lynzapalooza, a fundraiser honoring the daughter of current Prestwick residents. In general, the Board feels that PHA can pass along fundraising requests but not advertising requests. These requests will be handled on a case by case basis.

2. Confidentiality

With the collection of survey results, the Board became very aware that it handles a fair amount of confidential and personal information. A reminder was issued for Board members to be judicious with the information they have at their disposal.

The recommendation was also made to have a line added to the annual dues information form that clearly states the information given will be printed in a directory.

3. Addresses

Discussion was held about the inability to see addresses from the street. This is a safety concern with regard to emergency responders. A newsletter article will be included to address this issue.

Other possible solutions include having a Boy Scout group paint the house numbers on the street in front of the residences or having a uniform Prestwick mailbox with address numbers.

4. Street sign repair

Bill asked if anyone had seen evidence of street signs being repaired in Prestwick. None had.

- **ACTION ITEM:** Bill will call the Village and check on the status of repairs/repainting.

Next meeting: Thursday, September 17, 7 p.m. at the Club.

Respectfully submitted,
Rachel Gilmore
Recording Secretary