

MINUTES of the PRESTWICK HOMEOWNERS ASSOCIATION
March 22, 2007

Final draft to be approved at the April meeting.

Present: Jim Nolting, Bill Matevich, Paul Koreman, Janice Werner, Tom Barz, Lynn Grever, Sue Bloomfield and Rachel Gilmore (Recording Secretary)

Absent: John Mackowiak, Dan Smith

The Board welcomed Lynn Grever and approved the February minutes.

ARC

Tom reported the following:

The new home on Aberdeen has started construction.

Mike and Marla Waller have submitted plans for an in-ground pool.

Tom has received a request for a hot tub installation. He will email it to everyone for comments and send the standard approval letter, assuming all are in agreement.

Discussion was held on the home that backs to Harlem that is undergoing re-siding. Paul knows the owners and reported that the replacement is like kind and color. Tom noted that even siding replacement calls for a Village permit and PHA approval (no fees), just to protect the homeowner.

GOVERNMENTAL

1. Dan and Jim met with Jerry Ducay on February 16. They reviewed some of the violations, including the shed put up at 677 Hawthorne, which looks very large but is only 6x6 according to the Village staff who checked it out. The Village also followed up on the boat on Highland.
2. Regarding SSA's, Jim said that the Village would like to see 70-75% of the Prestwick residents in favor of an SSA before they considered moving forward with the project. Discussion was tabled until the Rossi report could be reviewed/discussed.
3. Janice reported on the All-Homeowners Association meeting that she and Dan attended. She recommended that PHA join the Association of Condo, Townhome and Homeowners Associations for a \$100 annual membership fee. This organization provides resources and expertise to associations. They also sponsor a conference, which will be in Oak Brook this spring and offers seminars and workshops, including panel discussions with lawyers and others dealing with association issues.

Janice moved that PHA join ACTHA. Tom seconded. All were in favor. Jim Nolting will be the designated contact person for the ACTHA membership.

SOCIAL

Discussion was held about having an educational speaker as a social gathering for PHA residents. Janice recommended Officer Bender and her identity theft program that Janice heard positive feedback on during the all-associations meeting. Other speaker possibilities include the

fire department, the Senior Services Coordinator from the Frankfort Township and other community resource people.

- ACTION ITEM: Sue will do research on possible speakers and contact the Club to see about using their facilities this summer or fall and offering appetizers with a cash bar during the program. She will report her findings at the April meeting.

Discussion was also held on planning a summer family event, like a pig roast. Tom Barz offered his Lincoln-Way Select Properties grounds, or PHA could possibly use the Club grounds and have access to sand volleyball and the pool.

- ACTION ITEM: Lynn and Sue will gather information and report back in April.

ENTRANCES

Janice reported on her entrance design plan research. She spoke with MaryKay Witlock, a landscape design artist from Chicago Heights who created a plan for the south Aberdeen entrance. During review, it was noted that about 1/3 of her designed area will get ripped out when the Harlem Ave. reconstruction is done in 2 years. It was also noted that while the Board would like to see more hardscape in the entrance designs, it does not make sense to put hardscape in the south Aberdeen bed because of the coming construction.

- ACTION ITEM: The Board asked Paul to contact MaryKay and discuss her design and then bid the plan according to the (revised) specs.
- ACTION ITEM: The Board asked Janice to get 2-3 bids total on MaryKay's plan.
- ACTION ITEM: The Board asked Janice to have MaryKay create a comprehensive design plan for all the entrances, although at this point that may simply involve her coming out, reviewing the entrances in person and making notes on suggested improvements, due to the Harlem project and its impact.

Janice also reported that she received a bid from Jabaay's for \$4,200 for annual spring clean up and maintenance. However, the Board is going with Koreman Greenhouse to continue the service started last year.

Paul noted that the houses on Harlem without new pine trees have chosen not to have those buffer trees planted until ComEd moves the underground high tension wires that are on their properties and would be affected by the tree planting.

MEMBERSHIP

1. PHA Directory Ad Update

Rachel reported that there are almost 50 ads this time and that Jan from Repro has done a lot of additional work that may not have been in her price. Rachel also reported that there were some problems with the quality of materials that people turned in for ad copy, which resulted in

additional work for Jan. Suggestions were made about specifying 300 dpi for next year's ads, although only 20-25% of the total ads were submitted digitally. Discussion was also held about charging advertisers \$100 to have Jan set up a full page ad and keeping a portion of that as a profit with the ad original going back to the advertiser. RACHEL'S NOTE: Discussion should probably continue on that point before next year's letter goes out, as you will have to weigh whether people will opt to pay \$100 to place a \$100 ad, bringing their cost to \$200, even if they get to keep the ad for other uses. You may also want to change the format/quality of the directory, since it is basically a photocopied document. You may lose more business than you retain if you're charging \$200 to place an ad in a photocopied book. Just something to think about.

- ACTION ITEM: Rachel will proof the ad insert and return to Jan the week of March 26.

2. Web Site Ads

Rachel reported that Doug has most of the files he needs for the web site ads. Tom needs to send him the information on the advertisers he collected who wanted to go on the web. Some of the images are poor quality. Rachel has talked to Doug and will rework these files and resend to see if it improves the image quality. Doug will be rotating the ads on the home page and will also create an Advertisers page where they will all be listed with links to their own web sites.

- ACTION ITEM: Tom will email or send Doug the ad copy needed for the web ads placed through Tom (Montessori and MaryAnn Simmons).

3. Membership

Tom reported that he has a list of people who need a second reminder mailing. Sue in Tom's office will now be processing the forms. Sue Bloomfield offered to help with data entry.

- ACTION ITEM: Tom will get Jan the 2nd notice list. The new deadline for returning the dues will be April 20.
- ACTION ITEM: The Board will review the updated list of non-payees at the April meeting and then make calls/contact as needed.

SECURITY

No report.

WEB SITE

A web site redesign was discussed regarding the home page. Discussion was also held about having a photo contest of Prestwick scenes with winning photos placed on the web site.

- ACTION ITEM: Sue will talk to Travis about redesign work.

FINANCIAL

No report/discussion.

NEW BUSINESS

1. The Board agreed to table discussion of Ray Rossi's report/legal questions until the April meeting due to the late hour.
2. Newsletter –
 - ACTION ITEM: The Board asked Rachel to put a notice in the next newsletter about the Village's leash law ordinance and reminding people to keep their dogs leashed when walking in the neighborhood.
 - ACTION ITEM: (from February meeting) Rachel needs to add Bill's name/contact info back on the Board member list on the front page. Apologies for the accidental deletion.
3. Bill's email has changed to jets60@comcast.net.
4. Bill reported that there are 5 groups in the May drawing for the BETA tent slots.

The next meeting is Thursday, April 19, 7:00 p.m. at the Club.

Respectfully submitted,
Rachel Gilmore
Recording Secretary