

MINUTES OF THE PRESTWICK HOMEOWNERS ASSOCIATION

March 11, 2009

Present: Jim Nolting, Tom Barz, Bill Matevich, Janice Werner, Sue Bloomfield, Rich Misiorowski, Paul Koreman, Ray Rossi, Rachel Gilmore and guest Joe Kostek

Absent: Tom Wiese

EXECUTIVE BOARD ELECTION

Slate: Jim Nolting, President; Janice Werner, Vice President; Sue Bloomfield, Secretary; Tom Kazmierczak, Treasurer

Tom moved and Ray seconded to approve the slate. There was no discussion. The Board approved the slate. Tom moved and Ray seconded to elect the slate. There was no discussion. The Board voted all in favor of the slate, none opposed.

ENTRANCES

1. Lighting

Janice reported that Excel has started installing the light fixtures in the ground on Sauk Trail. Excel has offered to light one of the trees free of charge as an example for future improvements.

SOCIAL

1. 2009 Prestwick Beautification Award

Sue reviewed the initial plans for the PHA Garden Walk on Sunday, July 12. More PR and a request for gardens will be in the May newsletter. Homeowners will be able to serve cookies, punch, wine etc. at their own discretion. There will be a ballot at each house for visitors to vote on their favorite garden. There will be three categories for awards: plants, hardscape and design harmony.

- ACTION ITEM: Paul and Sue will come up with the criteria and process for judging.
- ACTION ITEM: Rachel will send a separate mailing to publicize the walk in June.

ARC

1. Koreman fence

Discussion was held on the request by Paul and Melanie Koreman regarding installing a safety fence in their yard for their daughter. After discussion, Ray moved and Bill seconded that the fence be approved upon execution of a licensing agreement signed by both parties. The vote was taken. Seven were in favor. None opposed. Paul Koreman abstained.

- ACTION ITEM: Ray will do an initial draft of the licensing agreement and send to the Board for review by March 17. Ray noted that Paul will need to fill in the medical documentation.
- ACTION ITEM: Jim will contact Jerry Ducay to ask the Village to approve the permit for the fence, upon signed agreement between PHA & Koremans.

2. Other requests

Tom reported that no new construction is occurring. He has had a few requests for roof approvals, but that's all.

MEMBERSHIP

1. Jim noted that Old Second Bank will no longer process the PHA dues payments. They are keeping the lock box available through this dues collection season; then it will be closed. Jim is picking up the forms and making the deposits.

2. After discussion, the Board agreed that the second mailing should go out on the 25th of March. Final due date will be April 11.

- ACTION ITEM: Rachel will email the Board a list of all the unpaid people after the second set of mailing data is processed.

3. Rich brought up his concerns with the membership mailing regarding lack of clarity, too big of a focus on advertising in the directory and not automatically inserting the member data for verification. After discussion, the Board agreed that changes for the 2010 mailing should be started in September 2009, including a reformatting of the response form to include verification of inserted data. The Board will consider sending three separate letters: one to members, one to non-members and one to condo owners.

SECURITY

Jim reported that he has received virtually no input from residents on their desire for security cameras at the entrances. Some discussion was held, but the Board agreed to table the discussion until Tom Wiese was present and could share his research. Based on initial conversations, an unmonitored system would run about \$15,000 for all five entrances.

WEB SITE

No report.

- ACTION ITEM: Sue will give Travis the updated Officers information for the web site.

FINANCIAL

1. Check signers

Jim reported that treasurer Tom Kazmierczak wants to add additional signers to the checking account. In addition, paperwork needs to be changed at the bank to require two signatures for the PHA account. The Board agreed to add the Vice President and Secretary as additional signers to the account.

2. New bank

Discussion was held on finding a new bank which will provide dues processing services at no cost. A switch can be made when Tom K. runs out of checks and needs to reorder.

3. Income/Expense Review

The Board will review the current financials in April.

GOVERNMENTAL

1. CN

Jim reported that Jerry Ducay talked with Jim Kevdaras, the CN Community Liaison, about accessing the money promised for remediation. Separate from that issue, CN is currently appealing the \$70 million ordered spent for overpass construction in two locations. The Village will be hiring two consultants to help with allocating Frankfort's remediation money, one for noise mitigation and one for quiet zones.

The Board reviewed Rich's draft letter for the April 23 Village citizen input/update meeting. Comments can be sent to Jim. He will finalize the draft and sign. This mailing should go out to all Prestwick residents.

NEW BUSINESS

1. Durham Drive water main

Durham Drive will be getting a new water main.

2. Board correspondence

Rich made the following motion: **When a communiqué is sent out (signed) as coming from the PHA Board, then a draft of that item should be sent for review and comment to all PHA Board members before being sent out.**

The motion died for lack of a second, as the Board felt that the PHA President should have the ability to send correspondence as needed without Board approval.

3. PHA Audit Committee

Rich made the following motion: **The PHA Board of Directors should annually appoint an Audit Committee to conduct a financial audit of its income and disbursements for the previous fiscal year. The Audit Committee would be encouraged to report its findings within one month's time. The Audit report would be communicated to PHA membership in the mid-year newsletter.**

Ray seconded. Discussion was held. All were in favor. None opposed. Rich can proceed with finding volunteers to be on the Audit Committee.

Tom moved to adjourn. Ray seconded. All were in favor. None opposed.

Next meeting: tentatively scheduled for Wednesday, April 22, at 7 p.m. Location TBD.

Respectfully submitted,
Rachel Gilmore
Recording Secretary