

MINUTES OF THE PRESTWICK HOMEOWNERS ASSOCIATION

January 21, 2010

Present: Jim Nolting, Tom Wiese, Tom Kazmierczak, Bill Matevich, Tom Barz, Rich Misiorowski, Rachel Gilmore

Absent: Ray Rossi, Marc Steinman, Janice Werner, Dan Kresach

December's minutes were approved unanimously. Rich requested that Rachel begin putting the Action Items at the beginning of the email with the minutes.

Jim reported that Sue Bloomfield has resigned from the Board due to family reasons. Janice Werner will also be leaving the Board as she is moving this spring.

- ACTION ITEM: The Board should think of replacement names and bring them to the next meeting.

ENTRANCES

1. Lighting

Tom W. reported that Excel was out to check one of the photo cells. It appears to be working now. Tom also ordered a case of 25 bulbs for \$1.50/bulb. However, these bulbs seem to be burning out quickly. PHA may have to go back to the RAB bulbs which lasted approximately 1 year; however, the cost more per bulb.

2. Entrance Landscaping Damage

Tom also reported that one of the up lights at the Highland entrance, along with the sprinkler feed, were destroyed by the Village when attempting to repair a water main break. Discussion was held on where the break actually was...in the Village's line or in the PHA sprinkler line. There is the possibility it was not on Village property.

- ACTION ITEM: Bill will talk to Mr. D'Ortenzio to see if he properly shut the sprinkler line down, since it is on his property.

Tom reported that the drain tile on the west side of Shetland is damaged and needs attention by the Village. He recommended bringing both issues to the Village at one time.

- ACTION ITEM: Tom W. will take pictures of the culvert erosion due to broken drain tile and will email to Jim.
- ACTION ITEM: Jim will send the pictures and a written request for landscaping repairs to be made on Highland and Shetland to Jerry Ducay.

3. Holiday Lighting

Jim has contacted Marikay and she is working on ideas for holiday lighting at the PHA entrances.

ARC

Tom reported that 10-12 people have provided landscaping plans for the CN remediation money. The program ends 5 years from the start date.

SOCIAL

n/a

MEMBERSHIP

1. Membership Letter

The newsletter will go out by the first of February. The annual membership letter will follow after the newsletter.

- ACTION ITEM: Rachel will talk to Liberty about a response card vs. a tear off response at the bottom of the letter and about including a separate envelope to return dues to the bank
- ACTION ITEM: Tom B. and Bill will update the vacant house list and email Rachel any change.

Discussion was held about condo membership. The Board agreed to have Tom B. ask the condo board presidents to use assessment fees to pay for the PHA membership in one lump sum per building, like they used to do. Rachel will wait to see if Tom is able to procure condo memberships before including all condo residents in the database mailing.

- ACTION ITEM: Tom B. will approach the condo board presidents and ask their associations to join the PHA association en masse.

SECURITY

There was a burglary in Prestwick recently. The police sent out an email, and Jim will be forwarding on this email to residents.

WEB SITE

Discussion was held on the web ads and the total amount paid for web design/hosting services. Rachel reported that a large chunk of the fees may come from resizing and customizing the web ads, which last year only brought in \$200-\$250 in revenue. The Board

agreed to continue to offer web ads and see how many were requested before deciding whether or not to discontinue them or change their placement on the Prestwick site.

FINANCIAL

1. 2010 Budget

Tom K. reported that there is approximately \$18,000 in the bank. Any new dues that come in will add to that figure. There are no outstanding bills to be paid. There is \$14,000 in planned expenses for lighting and landscaping.

NEWSLETTER

The next newsletter will go out in late January. It will include the following:

- a) article on welcoming new neighbors and letting the Board know of move ins
- b) Garden Walk info (Sun., July 11, 1-4 p.m., host homes needed) with photo collage from the 2009 walk, contact info to be Jim N.
- c) Why Join PHA and note that dues letter is coming soon
- d) Directory ad info
- e) Thank You plug for Liberty
- f) Info on new promo for Club, no initiation fee (Jim to get info to Rachel)
- g) Dear Pressy on outdoor lighting and consideration of neighbors AND the all volunteer board with no money going to any Board member for incidentals; also mention how the Club donates use of the room for meetings
- h) General reminder about property upkeep and calling the Village if neighbors are not in compliance

GOVERNMENTAL

1. CN

Rich reported that his CN committee had spoken to the Village back at the end of the summer about building a wall and about track stability. Rich recently followed up with Jerry Ducay on their packet of information/research they submitted. Jerry said the Village had not heard anything, although he has noticed CN working on the track.

Rich also noted that the Village changed an ordinance regarding what the mitigation money could be used for. He also indicated that Jerry Ducay has asked PHA to help them conduct a homeowner poll to see if residents are interested in remediation money being available for window replacement. The implementation date for this plan is April 1. The Board agreed that Rich could tell Jerry PHA would participate in the survey.

- ACTION ITEM: Rich will follow up with Jerry as to how long the CN money is available for landscaping remediation.
- ACTION ITEM: Rich will let Jerry know that PHA will participate in the window replacement survey.

NEW BUSINESS

1. Audit

The Board agreed that an biannual audit would suffice.

Tom K. noted that in the membership process this year, the receipts from the bank deposits should match the membership updates.

2. 2010 Slate and Annual Meeting

The Board agreed to have an open annual meeting in the summer. Bill noted that the Annual Report is due by March 1.

The following is the nominated slate for 2010:

President	Jim Nolting
Vice President	Tom Wiese
Treasurer	Tom Kazmierczak
Secretary	Bill Matevich

In addition, the following committee members were appointed:

Governmental	Rich Misiorowski
ARC	Tom Barz Marc Steinman
Entrances	Tom Wiese
Membership	Tom Barz
Legal	Ray Rossi
Social	Dan Kresach

3. Annual Frankfort Homeowners Association Meeting

The annual all-Village association meeting will be Weds., Feb. 24, at 7 p.m. at the police station, lower level. Bill and Rich and Tom B. will attend.

Next meeting: Thursday, March 18, 7 p.m. at Jim's home.

Respectfully submitted,
Rachel Gilmore
Recording Secretary