

Prestwick Homeowners Association/PHA Board Meeting Minutes

Thursday, February 11th 7:00pm via Teleconference

Present: Brandon Palmer, Cathy Wrigley, Greg Bird, Joe Carlasare, Lee Hill, Bob Johnson, Emily Jordan, Steve Larson, Jim Nolting, Rich Zaremba

Absent: Tom Kazmierczak

Call to Order- 7:02pm

- December Board Minutes
 - i. Sent out by Brandon P. Motion to accept December Board Meeting Minutes. Motion Cathy W. Second by Steve L. (Motion approved.)
- Board Positions/Board Updates
 - i. Brandon P. nominated Rich Z. as PHA Secretary and Registered Agent for PHA. Motion to accept Rich Z. as Secretary/Registered Agent (Motion approved by Board.)
 - ii. Lee H. will be assisting Cathy W. with Membership as needed.
 - iii. Joe Talluto will serve as a volunteer to assist Cathy W. with Membership but will not be joining the Board at the current time.

Committee Reports:

- Entrances- Bob Johnson
 - i. No additional information regarding finding individual who ran over Aberdeen Rd. entrance sign. Thanks to Lee H. for filing police report, narrowing down model of vehicle and working with Frankfort Police dept. on this. Bob J. got price from Excel Electric to replace light which was destroyed, for a few hundred dollars. Replacement limestone from Bromberek Flagstone in Joliet and Bob J. will pick out new stone early spring and have Beary Landscape do installation. Most likely looking at May/June timeframe for work completion. (Addendum: Brandon P. indicates Terry Kestel, Village Public Works Administrator, mentioned that the Village would be willing to contribute \$700.00 toward the repair.)
 - ii. Discussion on future possibility of installing small boulders in landscaping to offer additional future protection for street signs.
 - iii. Cathy W. to Brandon P. discussion on resident request on painting in letters/logo on Prestwick CC sign on Prestwick Drive to stand out further. Brandon P. will send email to Tim White at Prestwick CC to see if they can consider this for the spring. Resident has offered 50/50% cost share with CC.
 - iv. Brandon P. commented that entrances won Beautification Award from Village this winter. Thanked Bob J. for hard work in making entrances look great. Bob J.

indicated may have to spend some additional \$ next fall to get additional holiday lights. On-line after season research for lights proved unproductive. Bob J. indicated Beary Landscape has extra lights stored.

- Membership- Cathy Wrigley
 - i. To date PHA has collected \$19,500 toward new year dues. Currently 91 people on the 'yes to no' list. ('Yes to no' list only indicates residents who have paid last year and have not indicated so, to date.)
 - ii. 8 people who were no's last year, joined on their own this year.
 - iii. Cathy W. indicated will divided remaining 'yes to no' contact list up in March. Brandon P. will be sending out email reminders/thank you's to all residents over the next few weeks. Reminders will go out by Emily J. as well on Facebook page, as well prior to month end.
 - iv. Cathy W. discussed options of contacting residents whom PHA has received a returned dues letter.
 - v. Cathy W. indicated 17% of residents have paid through new Venmo app.
- Marketing/Social Media- Emily Jordan
 - i. Ad renewals start in next few months, and social media has been going fine.
 - ii. Emily J. will start interacting with new Village of Frankfort Facebook page
- Architectural Review (ARC)- Steve Larson
 - i. Winter traditionally slow. Discussed the few outstanding requests, updates on lot ground breakage and vacant lots.
 - ii. Brandon P. indicated the Prestwick Properties building has sold, and indicated properties on the market currently are going under contract quickly, including in Prestwick.
- Financial- Tom Kazmierczak
 - i. Tom K. out. Brandon P. commented on Treasurer's report. 2020 tax forms have been filed. Brandon P. discussed detailed income and expenditures for the past month. Financial outlook looks good and additional incoming revenue from dues will help supplement current budget. Brandon P. asked for motion to approve Treasurer's report.
Motion Steve L. Second by Cathy W. (Motion approved)
- Social
 - i. Block party reminder by Brandon P. PHA will provide up to \$100 to support a block party in each section (Aberdeen, Prestwick Dr., Shetland, Highland/St. Andrews Way) with proper social distancing. Everyone in the section must be invited (including all cul de sac and condos.)
- Security
 - i. Lock it or Lose it reminder by Brandon P.
- Website

- i. Brandon P. indicated will update website after dues collection complete and updated directory available to post.
- Governmental– Joe Carlasare
 - i. Thanks to all for help on for recent candidate forum for upcoming Village Mayor election. Next forum scheduled for D210 school board candidates on 2/24/21. Looking at potential mid-March forum for Frankfort village trustee candidates. Brandon P. indicated that first forum received nothing but positive comments locally. Joe C. asked Emily J. to help promote next D210 forum.
- Code Enforcement- Brandon Palmer
 - i. Brandon P. thanked Dena Petraitis from Village of Frankfort Code Compliance for continued help on on-going issues and board discussed current homeowner’s issues to be addressed going forward in Prestwick. All open homeowner issues continued to be monitored, including mailboxes down due to winter snowplowing, longevity of Pods on residences site, etc.
- Legal
 - i. No new report.
- E-Newsletter
 - i. Emily J. indicated next three months are covered with resident’s dogs, the Village of Frankfort on-going programs and Spring planting tips/highlights.

Next meeting date: Thursday March 11th @7:00pm via teleconference/or PCC as determined.

Motion to adjourn the meeting.

Motion Cathy W. Second by Jim N. (Motion approved)

Meeting Adjourned 8:09pm

Respectfully submitted,

Rich Zaremba, Secretary