

**PRESTWICK HOMEOWNERS= ASSOCIATION**  
**BOARD MEETING MINUTES OF 10-12-2017**

In attendance: Brandon Palmer, Steve Larson, Rich Misiorowski, Tom Wiese, Tom Kazmierczak and Cynthia Manestar

Absent: Lee Hill, Greg Bird, Bill Matevich, Cathy Wrigley and Jim Nolting

1.     **SEPTEMBER 2017 MINUTES**
  - September Minutes were approved.
  
2.     **SPLIT UP OF RACHEL=S DUTIES**
  - after years of service, Rachel is moving onward and upward; thanks to Rachel for her tireless assistance to PHA
  - discussion was had about how to divide up Rachel=s former activities and functions
  - Cathy is doing the database updates for dues collections; she will be requested to continue such function
  - Cynthia will takeover as Recording Secretary and will assist Tom W. and Brandon with Newsletter
  - the Board will send a Thank You card and gift card to Rachel
  
3.     **MEETING LOCATIONS**
  - Steve will check with Prestwick Country Club about continued use of the clubhouse; otherwise most board members are agreeable to holding meetings at the Village Hall.
  
4.     **ENTRANCES**
  - The Board commented that the Fall decor is very nice; the mums are larger than in prior years
  - Trevarthan=s estimate for 2018 is \$13,000.; a \$300. increase from 2017; the Board voted to accept Trevarthan=s 2018 estimate; approved
  - sprinkler blow out and shut down to occur Nov. 3
  - it was discussed that when sprinklers are turned on in Spring 2018, some of the unneeded sprinkler heads be capped off
  - Tom Wiese will call the Village for winter service
  
5.                     **MEMBERSHIP**
  - The Board noted that home sales have slowed in Prestwick
  - Bill will be requested to take over Membership for Prestwick Drive
  - Tom Kazmierczak will get Aprepaids@ to Rich to determine the present discrepancy
  
6.     **ARC**
  - 507 Aberdeen is building a deck without a permit
  - vacant lots: ADriving Range@ lot and lot at end of Aberdeen; Steve reported that there is nothing PHA can do to terminate the sales listings; prospective Buyers will have to exercise due diligence; Steve reported that the Village will not issue a building permit for the Aberdeen lot
  
7.     **FINANCIAL**
  - PHA has received \$300 in 2018 dues since September 1, 2017
  - Trevarthan is owed 2 more payments yet this year
  - \$300 was paid to Carefree for repairs
  - \$13,400 in checking account; \$6,100 in reserves

-insurance due November 15; increase of \$\_\_\_\_\_ from last year; Rich moved to approve, Steve seconded, motion approved

8. SOCIAL

-nothing new to report

9. SECURITY

-nothing new to report

10. WEBSITE

-nothing new to report

11. GOVERNMENTAL

-the Village of Frankfort is conducting speed monitoring on Aberdeen and Prestwick

-the Village is also conducting a study of the parking/stopping/standing issues at the intersection of Aberdeen and Harlem

-status of cross-walk at St. Andrews Way and Sauk Trail is pending completion by end of year

-discussion was had about the electrical aggregate contract; the savings is yet to be determined

12. CODE ENFORCEMENT

-the open pool on Highland is still an issue after 5 years; no full fence enclosure

-Cynthia will draft a letter from the Board to Geoff McDermott at the Village with carbon copy to Mayor Holland regarding the long-standing pool problem; will present at next meeting for approval by Board

-515A Aberdeen: tarps on roof; pending insurance claim; can Steve help by writing a letter?

-562 Aberdeen: Daley - under contract

-801 Highland: dead trees; Steve reported that if the trees do not present a safety hazard, then there is nothing PHA or Village can do

-880 St. Andrews Way: in foreclosure; hole mostly filled in; this can be removed from list

-562I Aberdeen: weeds issue; can be removed from list

13. E-NEWSLETTER

-Cynthia will work with Brandon and Tom Weise

14. NEXT MEETING DATE

-Thursday, November 16, 2017 at 7:00 p.m. at Prestwick Country Club

15. MEETING ADJOURNED

-Steve moved to adjourn at 8:56 p.m., seconded, approved