

MINUTES OF THE PRESTWICK HOMEOWNERS ASSOCIATION

August 19, 2010

Present: Jim Nolting, Tom Wiese, Tom Barz, Joey Buck, Rich Misiorowski, Tom Kazmierczak, Marc Steinman, Brandon Palmer and Greg Metschke Rachel Gilmore

Absent: Bill Matevich, Dan Kresach, Ray Rossi

June's minutes were approved unanimously.

ACTION ITEM FOLLOW UP

1. Tom W. followed up with Bob Tunzi, and he did come out and fertilize. The entrance beds look very healthy now.
2. Jim talked to MariKay and she is thinking about fall planting designs and possible holiday decorations.
3. Rachel sent all documents to Travis to post on the web site, and he has posted them.
4. Jim has a contact for the fall newsletter article on the Prestwick Peacock. Marc has photos.
5. Tom did not pursue the letter regarding realtor signs until it could be discussed at the August meeting by the Board. He did note that the Prestwick deed restrictions specifically state no advertising signs are allowed.
6. Jim talked to Terry Kestle and the Village did begin painting the street signs.
7. Tom sent out an email with all Village email contacts.

ENTRANCES

1. 2010 Landscaping Work

a. Fall Decorations

Tom W. volunteered to purchase pumpkins for the association and place at all the entrances. Tunzi will switch to fall flowers sometime in September.

Tom W. motioned and Rich seconded that he will purchase pumpkins in an amount not to exceed \$100. All were in favor.

Discussion was held on MariKay's involvement in landscape design. Tom W. recommended that PHA allow Tunzi to proceed with fall and holiday design selection and the Board will review again next year to determine if MariKay's input is still needed.

b. Christmas Decorations

The Board agreed to let Tunzi make recommendations and review at a later date.

c. Trail Parking

Discussion was held on the new forest preserve bike trail access across from St. Andrews Way and potential parking issues on the street in Prestwick. The Board agreed to monitor the situation and contact the Village if street parking in the neighborhood becomes a problem.

2. 2011 Landscaping Bids

Discussion was held on the ability of the Frankfort Garden Club to provide entrance bed maintenance on a volunteer basis. Marc reported that he had spoken with a member who said she didn't think they had enough volunteers to handle that task. Tom W. said he thought the initial mulching and constant weeding were too big for volunteers to handle. The decision was made to let the landscape company handle all related tasks.

ARC

1. Nevenger Stop Work Order

Tom B. reported that the Nevenger house has a stop work order on it. PHA had approved a new roof and replacement deck. However, the owner is gutting the inside and doing all new electrical and plumbing for which he did not get permits. The house is vacant while he completes the work.

2. Other Business

Tom B. reported that other routine requests have continued to come through, mostly CN-money improvements of doors and windows. He noted that on the approval letter sent to the Village and the homeowner, it clearly states that no advertising signs may be displayed in the yard.

➤ ACTION ITEM: Tom B. will send a copy of the approval letter to the Board for their files.

SOCIAL

1. Garden Walk

Joey reported that there was a lower than expected turn out for the Garden Walk. In talking with some host homes, the gardeners said they would prefer a mid to late June date. She and Rita are also recommending that it be an every other year event.

All of the hosts were given a concrete decorative leaf platter inscribed with the date and a thank you from PHA. Overall, it was still a good event.

2. Fireworks

The Board agreed that the fireworks were excellent this year. Everything worked out well, and the consensus was to continue to support this event.

MEMBERSHIP

1. Dues

Jim has an outstanding dues check to give to Tom K.

2. Welcome Program

The Board discussed how to welcome new neighbors. Tom explained the previous welcome program where he brought a bottle of wine with a Prestwick label and a copy of the directory to all new homeowners. The Board agreed they would like to reinstate that program. New neighbors will also be listed in the newsletter (just name and address).

- ACTION ITEM: Tom B. will investigate the cost of a custom label wine bottle and report back to the Board.
- ACTION ITEM: Tom B. will send the Board a list of recent move ins/renters.
- ACTION ITEM: Rachel will include a Welcome New Neighbors column in the newsletter with the info Tom provides.

3. Oktoberfest

Joey will contact the Club to see if they are hosting an Oktoberfest again this year and how PHA might tie in to this event. She will email the Board information. If applicable, Rachel will include details in the newsletter.

- ACTION ITEM: Joey will contact the Club about Oktoberfest and report back to the Board via email.

SECURITY

There was a discussion to clarify resident reports of some recent suspicious people in the neighborhood. The Board discussed sending out an email blast to alert residents and remind them to confront such individuals or contact the police.

- ACTION ITEM: Jim will send out an e-blast based on the above.
- ACTION ITEM: Rachel will include a Security Update article in the next newsletter based on the above.

WEB SITE

No report.

FINANCIAL

The Board reviewed the P/L statement and Tom K's treasurer report. Discussion was held on the availability of the info to PHA members. Jim requested that all inquiries be directed to him and he will email interested members a copy of the current P/L statement.

Tom K. noted that Liberty's donation of printing/design services probably saves the PHA \$5,000-6,000 each year. Thank you to Liberty and Bill Kiehl for excellent work and providing this donation!

NEWSLETTER

The next newsletter will go out in mid to late September.

Jim reported that he did talk to Bill Kiehl about gift certificates for those who helped produce the directory and other PHA mailers. Bill was concerned that not everyone would be able to be acknowledged. The Board discussed providing a catered lunch at Liberty that all PHA account employees could attend. Jim will follow up with Bill about this idea.

- ACTION ITEM: Rachel will include the following articles in the September newsletter...Fireworks Report, Garden Walk Follow Up, Peacock of Prestwick, Security Update/Reporting Suspicious Persons & Activity, Welcome New Neighbor column, Oktoberfest info (if applicable).
- ACTION ITEM: Rachel will double check with Liberty in regard to mailers not getting delivered. She will verify if this is a result of people requesting email only or a database issue on Liberty's end or a postal service issue.
- ACTION ITEM: Rachel will send Joey a hard copy of the Garden Walk mailer, which numerous people did not receive.
- ACTION ITEM: Jim will follow up with Bill Kiehl regarding a thank you lunch or other idea.

GOVERNMENTAL

1. Advertising Signs

Discussion was held on the need for a letter which would go out to the realtor and the homeowner whose house is for sale. It would explain the deed restrictions and no sign policy. The recommendation was made to have a fine system for a 1st, 2nd and 3rd offense. Violators would receive written notice, be asked to come to a meeting to discuss the problem and be fined if they didn't appear and discuss.

Rich stated that his understanding from attending a Village-sponsored joint homeowners association meeting was that you can change your bylaws to permit fines for violations of deed restrictions. Discussion was held on Ray Rossi's opinion that fines were not viable.

Discussion was held on the legalities of taking out signs and bringing them to the front door of the home versus laying them down on the ground. If the sign is on private property, the person removing them could be charged with trespassing. If the sign is on the easement, then there should be no issue with pulling up the sign and laying it on the ground.

2. Homeowners Association Class

Tom K. reported that JJC is offering a class on homeowners associations bylaws, covenants and deed restrictions. He would like to attend. Tom B. is also interested in going.

- ACTION ITEM: Tom K. will send the information to Tom B.

3. Monthly Email on For Sale Properties

The Board would like to find a way to work with realtors to help promote homes for sale in Prestwick. The suggestion was made to send out a monthly email to the PHA list with all of the homes for sale and the realtor contacts.

- ACTION ITEM: Tom B. will send Jim the list of for sale properties/realtors each month.
- ACTION ITEM: Jim will send out an e-blast each month letting neighbors know what's for sale.

4. Ordinances – Code Violation Enforcement Committee

Discussion was held about creating a committee to receive all complaints and questions regarding code violations in Prestwick. One member would be the contact person with the Village and document the various attempts to resolve code violations in Prestwick. The Village has stated it is not interested in fining people; however, if Prestwick has a committee and keeps track of repeat offenses and documents requests to the Village to handle the situation, PHA will be in a better position to ensure resolution of code violations.

Tom B. moved and Tom W. seconded to form a Code Violation Committee with up to 3 Board members. All were in favor.

Marc, Tom W. and Rich will serve on this committee. Their first task will be to set up a meeting with the Village to discuss this new approach to code violation resolution.

- ACTION ITEM: Tom W. will contact the Village and request a meeting to discuss the code violation resolution process.

5. Bylaws

- ACTION ITEM: Rachel will scan the Bylaws and email to all Board members.

NEW BUSINESS

None.

Next meeting: TBA, probably mid September.

Respectfully submitted,
Rachel Gilmore
Recording Secretary