

MINUTES OF THE PRESTWICK HOMEOWNERS ASSOCIATION

April 22, 2010

Present: Jim Nolting, Rich Misiorowski, Ray Rossi, Marc Steinman, Tom Kazmierczak, Bill Matevich, Joey Buck, Rachel Gilmore

Absent: Janice Werner, Dan Kresach, Tom Wiese, Tom Barz

March's minutes were approved unanimously.

ENTRANCES

1. Lighting

Excel has been out and installed the trial uplighting. Jim asked board members to make an effort to drive by when the lights are on over the next few months to evaluate if uplighting all entrances is worthwhile. The cost is unknown at this point.

2. Entrance Landscaping Damage

The Village has added dirt and regraded Shetland, added dirt to the Highland entrance and patched the road but not repaired the St. Andrews Way entrance. Jim had requested that all repair work be done by the end of April so that Tunzi can work on the entrances. Nothing has been done with Mr. D'Ortenzio's sprinkler line. Bill recommends that PHA allow Mr. D'Ortenzio to have his sprinkler company make the repairs and submit the bill to the Village. If the Village doesn't pay, PHA will cover.

- ACTION ITEM: Bill will check with Terry Kestel as to the status of repair work and communicate with Mr. D'Ortenzio.

3. Missing Bulbs

According to last year's landscaping contract with Koreman Greenhouse, 1500 bulbs were to be planted last fall. That did not happen. Jim contacted Paul Koreman, and his company is in the process of planting pansies as a substitute for the missing bulbs.

ARC

Jim asked board members to be vigilant with not allowing signs on properties and to contact the homeowner directly to request that signs be taken down.

Jim also reported that Craig Aiyre is no longer with the Village. Jeff Cook is the Code Enforcement contact.

Discussion was held on the Phase 2 CN Mitigation monies for doors and windows. PHA did not require association approval of landscaping plans for homeowners

receiving Phase 1 monies. However, PHA should require approval for installation of new doors and windows, per stated policies and procedures.

Tom K. made the following motion: Phase 2 of the CN Noise Mitigation monies for windows and doors falls under the PHA pro forma architectural review; therefore, Prestwick homeowners must submit their plans to the ARC, which are subject to published fees. Ray seconded. All were in favor.

SOCIAL

Garden Walk

Joey Buck and Rita Nolting will organize the garden walk, which will be held on Sunday, July 11. Jim talked to Ray about insurance waivers for participants. There was a concern that, from a marketing perspective, having people sign a waiver may cause people not to participate. However, Ray will draft a waiver and email to the Board for consideration.

- ACTION ITEM: Ray will write a waiver and email to the Board for review and possible use with the Garden Walk.
- ACTION ITEM: Rachel will get the list of host homes from Joey/Rita for the May newsletter.

Fireworks

The Club has asked PHA for a contribution between \$1500 and \$2000 for the July 3 fireworks event. Jim reported that people have been asking if there will be fireworks again this year. This seems to be a valuable social opportunity for Prestwick residents.

Tom K made a motion to contribute money to the Club for the fireworks in an amount not to exceed \$2000. Rich seconded. All were in favor.

MEMBERSHIP

1. Second Dues Mailing

Rachel reported that the membership list currently shows about 250 members. The suggestion was made to add emails to the This Year Last Year comparison report for easy follow up. Jim will contact everyone on the No to Yes list. The Board will make calls or talk to people on the No to No list. The book will be mailed in mid-June.

Further discussion was held on how to achieve 100% membership. Rich reported that at the homeowners association meeting that he and Bill attended, the attorney who presented said that associations can amend their bylaws to include mandatory membership and then put liens against homeowners for non-payment of dues. However, Ray said he would question the legality of that amendment.

- ACTION ITEM: Rachel will generate a new comparison list and email to the Board so that they can make follow up calls. Board members should notify Jim who they intend to contact.
- ACTION ITEM: Rich will revise macro to allow for emails to be added to comparison lists.
- ACTION ITEM: Rachel will run the Directory Data macro to generate the list that is given to the printer to see if Gallaher, Seed and Templin show up as members and with the correct addresses. She will also verify whether or not the vacant properties are listed. (The Board does not want to list the vacant properties).
- ACTION ITEM: Rachel will make sure that Thank You Gifts for Liberty is added to the June agenda.

2. Ad Status

Rachel reported that there are 30 ads to date, plus the complimentary ones for Tunzi and Sons and Standard Bank.

There are only 1 or 2 web ads this year. Last year there were 3. The Board will find out how much Travis charges to set up the web ads and decide whether or not to offer this option next year.

SECURITY

No report.

WEB SITE

Jim reported that the home page needs updating. Rachel suggested adding information and pictures about the Garden Walk and the fireworks.

- ACTION ITEM: Rachel will prepare text and photos to send to Travis for home page updates, along with several month's worth of minutes and any newsletters not yet uploaded. Rachel will email to Jim for approval before sending to Travis.

FINANCIAL

The financial report was reviewed.

Discussion was held on ARC fees. Tom K reported that we typically pay out more than we collect, depending on the year. Last year PHA took in \$450 and paid out \$567.80 for architectural plan reviews.

Jim asked to table discussion until Tom B. is present and can give input on possibly increasing architectural review fees.

NEWSLETTER

The next newsletter will go out in late May. It will include information on the Garden Walk, the July 3 fireworks and an article on hawthorn trees by Kay MacNeil. We will also include a thank you to Bill Kiehl and ask if they can add a tag line to the newsletter which says "Designed and Printed by Liberty Creative Solutions".

Discussion was held about snow sticks still in place on properties, as well as lingering Christmas decorations and portable storage containers on driveways. Rachel will create a Dear Pressy letter for the next newsletter addressing these concerns (It's not Christmas in July).

GOVERNMENTAL

1. FRA Response

PHA received a formal response from FRA regarding track stability concerns. Richard Misiorowski presented the following to the PHA Secretary for archival filing:

- The Federal Railroad Administration's reply dated March 15, 2010
 - The Federal Railroad Administration's reply dated April 7, 2010 (FRA-100304-013711)
 - The Surface Transportation Board's reply dated March 19, 2010
- ACTION ITEM: Jim will distribute the final response via the e-list.

NEW BUSINESS

1. Code Violation Enforcement Committee

Discussion was held on creating a committee to handle code violation enforcement in Prestwick. Marc moved that PHA consider creating a group or committee that would be responsible for receiving complaints and concerns regarding code violations and would handle follow up. Rich seconded. All were in favor.

- ACTION ITEM: Marc will create a memo for discussion at the June meeting.
- ACTION ITEM: Rachel will put the Code Violation Enforcement Committee on the June agenda.

2. Harlem Resurfacing.

Discussion was held on the status of the resurfacing. Jim and Bill reported that Cook County may resurface this season; however, the widening of Harlem has been indefinitely postponed. Joey offered to call a contact she knows at Cook County to check on the status.

3. Database Updates

Rich reported that he added 3 new categories to the macros: vacant properties, rentals and homeowner (where someone owns the home but PHA does not have a name). Vacant properties, rentals and empty lots will no longer get mail sent to them (this includes people who own property in Prestwick but live elsewhere in Frankfort or the surrounding area). None of these dual property owners have been members in the past several years.

Next meeting: Thursday, June 10, 7 p.m., location TBA.

Respectfully submitted,
Rachel Gilmore
Recording Secretary