

ACTION ITEMS from the June 27, 2013 PHA Meeting

- ACTION ITEM: Jim will request that PHA receives the non-profit water rate and no sewer charges.
- ACTION ITEM: Tom W will get an estimate for review/repair/relocation of sprinkler heads for Spring 2014.
- ACTION ITEM: Tom B will follow up with 870 Glenbarr Lane regarding the project they started last October and have yet to finish.
- ACTION ITEM: Jim will send an email blast looking for a new board member who will handle social events.
- ACTION ITEM: Tom B will follow up with 870 Glenbarr Lane regarding the project they started last October and have yet to finish.
- ACTION ITEM: Jim will follow up with Chris Dempsey at the Village about the RVs still in the driveways in Prestwick.
- ACTION ITEM: Jim will send an email with a reminder to “Be a Nice Neighbor” and a direct link to the covenants on the PHA website.

MINUTES OF THE PRESTWICK HOMEOWNERS ASSOCIATION MEETING

June 27, 2013

Present: Jim Nolting, Greg Bird, Tom Wiese, Brandon Palmer, Tom Barz, Rich Misiorowski, Tom Kazmierczak, Rachel Gilmore (recording secretary)

Absent: Bill Matevich, Lee Hill, Judy Snider, Marc Steinman

Tom K. moved, Brandon seconded and the board approved the minutes from 5.2.13.

MEMBERSHIP

1. Final Report
 - a. 2013 total: 269; 2012 total: 271
2. Directory
 - a. The directory is updated manually on Liberty’s end. Rachel is aware of a few residents whose information did not get changed for the print version, although it is correct in the database. She will flag these for next year.

ENTRANCES

1. Sprinkler connections
 - a. All work is complete. All vendors have been paid.

- b. Future recommendation: install a shut off at Aberdeen so that PHA is not dependent on the Club to come and turn water on/off if PHA has a sprinkler problem. Club staff have been very helpful, but PHA does not want to inconvenience them. The estimated cost of this work is \$200-300. The board agreed that Tom W should schedule this work at the end of the sprinkling season.
- c. Additional recommendation: Tom W suggests paying for a full review of the heads with repairs and relocation being made as needed. This should be a spring time project coordinated with system turn on.
- d. The new sprinkler is tapped into Village water and set with a meter. PHA should expect a bill. Tom K. will set the billing up for auto debit so that payment is never late.

→ ACTION ITEM: Jim will request that PHA receives the non-profit water rate and no sewer charges.

→ ACTION ITEM: Tom W will get an estimate for review/repair/relocation of sprinkler heads for Spring 2014.

2. Landscaping

- a. Due to wet weather, plantings went in late. Tom W pushed back the June clean up to the first week in July.
- b. The new tree is in at Shetland and has received positive feedback.

3. Rain Gauges

- a. Tom W offered the option of putting a rain gauge on each of the 6 sprinkler timers to conserve watering. Estimated cost is \$162/gauge. Tom recommends seeing what the water bills are like this season. If they are high, the board can discuss installing the rain gauges. Currently the sprinklers turn on for 20 minutes every morning. This was the recommended setting from the contractor.

ARC

1. Rossi Pool

- a. This project received village permit approval pending PHA board approval. Approval granted.

2. Other Issues

- a. Marc and Lee are working on a situation with a newly constructed 8x8 shed on Fairway that was put up without permit/PHA approval.
- b. The board discussed appropriate timeframes for completion of work after PHA has approved a project.

→ACTION ITEM: Tom B will follow up with 870 Glenbarr Lane regarding the project they started last October and have yet to finish.

FINANCIAL

1. Tom K.'s report

- a. Dues have brought in approximately \$25,000 and ads about \$1500. We are still within budget for this year.
- b. Other anticipated expenses are payouts to Koreman for landscaping contract, secretarial services and postage, as well as the contribution to the fireworks.
- c. Brandon moved, Rich seconded and the board approved the Treasurer's Report.

2. Printing costs

Tom B reported that although Bill Kiehl has relocated, Liberty will still do PHA printing at no charge.

SOCIAL

1. Club-PHA Events

- a. The Club would prefer to sponsor events on their own or to have a PHA/Club member sponsor PHA events.

2. Fireworks

- a. Discussion was held on the lack of communication regarding this event. Board agreed to wait for a bill or letter of donation request from the Club before writing the approved check (\$2500).

3. Pool Party

- a. Discussion was held on a board member sponsoring a pool party at the Club for PHA members; however, an individual is needed to plan/facilitate this event.

➔ ACTION ITEM: Jim will send an email blast looking for a new board member who will handle social events.

SECURITY

No report.

WEB SITE

All requested work and updates have been completed. Website should be current through May minutes and summer newsletter.

GOVERNMENTAL

1. Sauk Trail Dam

- a. Rich reported that Will County Forest Preserve District has pushed off the public meeting this summer about the dam and emergency planning. No date has been set yet.
- b. The PHA board unanimously agrees that there should be a public review of the plan when it's available.

2. Evacuation Plan

- a. The board reviewed Rich's research and discussion was held about emergency evacuation routes for Prestwick, whether from a train derailment or a tornado or other disaster. The board agreed that Rich should confer with Tom B on edits to his draft letter and then send the letter to the Village stating PHA's official request for an Emergency Action Plan and clear evacuation routes. After a response from the Village, the board will decide who should communicate this info to residents and how PHA can facilitate that educational piece.

- ➔ ACTION ITEM: Rich will edit and send his draft EAP request letter to the Village, on behalf of the PHA board.

CODE ENFORCEMENT

- a. No report as committee members were not present.
- b. Rich noted that he did resend the draft reminder notices he created to Marc and Lee for their review and use.

- ➔ ACTION ITEM: Jim will follow up with Chris Dempsey at the Village about the RVs still in the driveways in Prestwick.

LEGAL

No report.

NEWSLETTER

The next newsletter will go out in September. Issue will include:

- ➔ Welcome New Neighbors
- ➔ Social Events (fireworks follow up)
- ➔ Neighbor You Should Know & Request for Nominations
- ➔ Liberty Thank You
- ➔ Covenant/Deed Restrictions Reminder
- ➔ Emergency Vehicle Access/Parking During Parties
- ➔ Kudos to Tom W and all of his behind the scenes work on the entrances

- ➔ ACTION ITEM: Jim will send an email with a reminder to “Be a Nice Neighbor” and a direct link to the covenants on the PHA website.

OTHER

Tom K. moved and Brandon seconded to adjourn.

Respectfully submitted,

Rachel Gilmore, Recording Secretary